

Jeff Chrispen

Oil City, PA 16301

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Professional Summary

I have been actively working in construction related fields throughout most of my working career. I provide experience in self motivation, management, purchasing, and communication. I am a father and husband looking to provide a financially secure home for those relying on me.

Authorized to work in the US for any employer

Work Experience

Owner/Operator

J and R Construction-Oil City, PA

April 2020 to Present

Coordinate and organize job scheduling. Estimating construction projects of materials and labor expenses. Fulfilling contracted work expectations to completion and satisfaction of clients.

Pro Account Sales Associate

The Home Depot-Franklin, PA

November 2019 to April 2021

Sales specialist. Possess knowledge of construction processes to assist pro accounts make material purchases. Estimate materials specific to individual construction jobs and create a price estimate of the material.

Maintenance 3

County of Venango-Franklin, PA

April 2015 to April 2020

Airport maintenance. Aircraft rescue fire fighter (ARFF) certified. General grounds upkeep. Building repair and maintenance. Vehicle upkeep and repair. Large equipment operation.

Self Employed Contractor

Jeff Chrispen-Franklin, PA

August 2008 to April 2015

General construction

Store Manager

Family Dollar-Clintonville, PA

December 2011 to February 2014

Management of day to day operations of a retail store. Inventory control, rotation, and restocking. Employee management including staffing, scheduling, and development

Education

High school diploma

Oil City Shs - Oil City, PA

June 1993

Skills

- Project Coordination (10+ years)
- Construction Estimating (10+ years)
- Project Management (10+ years)
- Budgeting (10+ years)
- Construction (10+ years)
- Remodeling (10+ years)
- Management (10+ years)
- Experience with children
- Equipment Repair (10+ years)
- Electrical Experience (10+ years)
- Landscape Maintenance
- Blueprint Reading (10+ years)
- Carpentry (10+ years)
- Plumbing (10+ years)
- Drywall (10+ years)
- Project Planning (10+ years)
- Maintenance (5 years)
- Facilities Maintenance (5 years)
- Negotiation (10+ years)
- Handyman (10+ years)
- Quality Assurance (10+ years)
- Purchasing (10+ years)
- Supervising Experience (10+ years)
- Mechanical Knowledge (10+ years)
- Trim Carpentry
- Construction Management

Certifications and Licenses

Driver's License

January 2023 to January 2027

American Red Cross Adult first aid/CPR/AED

September 2024 to September 2026