

Samantha West

320 B Opre Avenue
Grove City, PA 16127
724-556-1567
Samanthalou17@gmail.com

Although my experience is limited I can attend to multiple responsibilities and with my attention to details I am able to quickly learn to adapt to new material.

EXPERIENCE

Rudy's Restaurant Mercer, PA 8/2014- Current
Duty Supervisor and Bartender
Responsibilities

- Managing employees and resolve customer and service problems.
- Responsible for keeping track of inventory and the ordering needs.

Dollar Tree Butler, PA 11-2014-12/2015
Cashier/Customer Service
Responsibilities

- Answering numerous phone calls by addressing customer inquires and solving problems.
- Developed reputation as an efficient service provider.
- Bagged, boxed and gift wrapped merchandise per customer request.

American Legion Harrisville, PA 7/2011-5/2014
Main Bartender
Responsibilities

- Greeted customers in a timely manner.
- Attended to multiple customers at the bar and bar area.
- Managing bar revenues, ensuring that all patrons were billed and cashed properly.

EDUCATION

Butler Community College
Butler, PA 16001

Current

Associate of Science

- Currently attending courses for Biological Science degree.

ADDITIONAL INFORMATION

Technical/Computer Skills

- Attended several computer classes in high school and brief training for online schooling for college.

REFERENCES

Cliff Eshelman (csra)-724-992-1414

Mike Underwood (owner of Rudys)-724-992-2559

Jill Millard (manager)-724-967-1671