

**JOSHUA M. CARONE**  
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## **EXPERIENCE**

### **AT&T Store Manager, AT&T**

11/2018 - PRESENT

Cranberry, PA

Sell DirecTV and At&t services. Responsibilities include - Opening and closing the store. Deliver bank deposits. Manage yearly, monthly, and daily goals. Communication with the district manager and co-workers via email, slack, and group me. Shipping and receiving. Processing purchase orders. Weekly inventory counts. Conduct weekly meetings with my staff to make sure the goals are clear and achievable.

### **Office Manager, Oakland Products**

07/2018 - 11/2018

Franklin, PA

Responsibilities include but aren't limited to: Purchasing, processing orders, shipping, invoicing, manage the Min - Max inventory control systems that I implemented.

### **Manufacturing supervisor/ Regional Sales Manager, Franklin Industries**

09/2009 - 04/2018

Franklin, PA

I'm new to the sales team as of 8/1/2014

Responsibilities after prior to 8/1/2014

Supervisor responsibilities include; Management of the highway department at Franklin Industries. There are 24 employees that I lead in the fabrication of steel channel, delineator, and bulb stud products. I minimized the amount of change over time to maximize production. I was included in certain aspects of the hiring process (interviews, training, evaluations).

other responsibilities include, receiving quotes, meeting ship dates, and keeping in contact through email with upper management. Operation and general maintenance of the departments dip tank and flow coat paint systems.

### **CNC MACHINIST PRESS BRAKE OPERATOR, Special Fabrication and Powder Coating**

11/2008 - 08/2009

Franklin, PA

Press brake, and roll operator. Read blueprints to customer specification in the manufacturer of steel products/sheet metal fabrication. Set-up and program CNC machine, roll and fabrication machine.

### **STEEL WORKER, Franklin Industries**

08/2007 - 11/2008

Franklin, PA

Operation of the following equipment: Certified cab crane operator; certified fork truck operator; hand burning operator. Extraction of steel channel from machine using hand burner. Operation and set up on 800 ton hydraulic production press. Material handler

duties: tagging material with the written date, part number, and record of each weight inspected. Place in galvanized, green, or unfinished area.

**MOLDER, SNAG AND GRINDER, Hedgedus**

01/2007 - 07/2007

**Aluminum**

Oil City, PA

Molding and grinding of aluminum castings; use of hand, wheel and swing grinders; grinding off gates and risers; use of chipper to gouge out small cracks on castings

**SALES REPERSENATIVE, MCI**

05/2005 - 06/2006

Oil City, PA

Telemarketing MCI long distance.

**PLUMBING AND HEATING APPRENTICE,  
O'Neils Plumbing and Heating**

09/2004 - 04/2005

Cranberry, PA

On job training including equipment usage, manual labor, warehouse duties.

**LABOROR, McCoy Equipment**

06/2002 - 09/2004

Franklin, PA

General landscaping

**EDUCATION**

**Clarion University**

Clarion, PA

Post-secondary academic degree, Associate degree

Major: Buisness Administrative

**QUALIFICATIONS AND ACHIEVEMENTS**

**Apprentice**

8 months experience with installation of furnaces

**Skills**

\* Technical skills- .

> Confident in management position.

> Apprentice in plumbing and heating.

> Experience in college level computer classes.

> Certified cab crane operator.

> Reading blueprints.

> Certified fork truck operator.

> Hand burning operator.

> On the job; perfect attendance, organized, friendly, cooperative, confident, efficient, competitive, quick learner.

**Community**

Volunteer Work - Restored houses for local pregnancy center; assisted in building addition at Galloway United Methodist Church; Missionary work in Mexico doing evangelism