

WAYNE WILSON

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QUALIFICATIONS SUMMARY

- **Efficient:** Able to consistently produce on the job with little or no mistakes made
- **Skilled:** Possess many different skills that may help with a production level job
- **Fast Paced:** Very efficient when working at a high volume and fast paced work environment

RELEVANT SKILLS

Handiwork

- Took all four years of wood shop in high school where I regularly created some of the best work in the class
- Slight experience with machine tool technology
- Able to multitask at an adept pace and ability

Intellectual

- Very good understanding and ability regarding mathematics; can do most math in my head
- Skilled at working with computers; can use Microsoft programs including Word and Excel
- Can relate to other people on the job easily and befriend higher-ups

Pacing

- At previous jobs, I've maintained a spectacular level of work while being able to get things done quickly
- Understand that break is time for leisure and work is time for work
- Have regularly out-paced coworkers in the past

WORK HISTORY

Bob Evans, Cranberry, PA – *Grill Cook*

Taco Bell, Cranberry, PA - *Line Cook/Cashier*

Telereach, Oil City, PA – *Customer Service Rep/Over-the-phone Salesman*

EDUCATION

Oil City High School, Oil City, PA

Advanced Placement, Graduated 2016