

# Brent Haylett

Franklin, PA 16323

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Self motivated, ambitious and ready to work hard.

Authorized to work in the US for any employer

## Work Experience

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### **Line Lead**

Perpetual Powder Coating - Franklin, PA

March 2017 to Present

We work fast paced every second of the day. Often times having to solve problems very quickly. I have a lot of responsibilities and do everything that the business has to offer. I thrive off of responsibility and I am trained to do almost everything that the manager does. It is hard to explain everything I do at work but I have put in a lot of hard work to get this far in the company and have been compensated well for my effort with 5 raises so far. A few of my responsibilities included keeping workers busy and on task, opening the shop, maintaining equipment, and keeping the place running effectively. The owner and manager trust my work. I strive to keep moving up in the company by helping to make good business decisions for efficiency and working harder than others are willing to work.

### **Dock Worker/Forklift Operator**

Ward Trucking - Grove City, PA

November 2020 to January 2021

This was a part time job that I took for a short amount of time simply loading and unloading trailers with a forklift. I left to work more overtime at my full time job.

### **Auto Detailer**

Northpointe Automotive - Seneca, PA

July 2013 to April 2017

Mainly, I detailed vehicles that got traded in, but, I did so much more in the time I was here. I trained a lot of other detailers for the company. Also maintained the lot and installed/removed a lot of accessories on vehicles. Even some mechanical work from time to time when I was asked to. I tried my best to make sure everyone would stay on track, have work to do, and assign jobs for the detail crew to do. For a few months I had most of the responsibilities that a manager in the detail department could have done including making a schedule and deciding what shift people worked. Other times I would be asked to drive to pick up customers or make long runs to deliver parts to other dealerships. For another couple of months I ran the service departments car wash as well. Which was a faster pace where I was not able to check my work so I adapted to doing everything consistently. I had gotten a raise 4 times at this job.

### **Customer Service Representative**

Blair Call Center - Franklin, PA

October 2012 to April 2013

Blair was a call center where I would take orders over the phone and enter them into a computer system. I achieved a lot of awards for excellent customer service in the 6 months that I was there.

### **Auto Detailer**

A. Crivelli Ford - Franklin, PA  
June 2011 to October 2012

Here I mainly detailed new vehicles when they were sold. I also drove for them to deliver parts and other things. Most days I would also use a chemical and a special technique to clean "Auto Armor" undercoat off of the body of the cars directly after the other shop undercoated them. Often times they would have me drive cars to the gas station to get gas in them.

### **McDonalds Crew Member**

McDonald's - Franklin, PA  
May 2009 to June 2011

My first job was here at McDonald's. I learned a lot about the fast food industry and performed many different duties and went through many high stress situations while employed there. I believe that it helped make me into the hard worker I am today because of the experience I had there.

## Education

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### **PA Skills Degree in Collision Repair**

Venango Technology Center - Oil City, PA  
August 2008 to June 2011

### **High School Diploma in Basic studies**

Franklin High School - Franklin, PA  
August 2006 to June 2011

## Skills

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- Auto detailing (6 years)
- Auto Body (2 years)
- Customer service (2 years)
- Problem Resolution (7 years)
- Manual labor (10+ years)
- Packaging (3 years)
- Warehouse Associate (3 years)
- Forklift Operator (1 year)
- Packing
- Shipping
- General Laborer
- Assembly
- Order Picker
- Materials Handling

- Car Wash
- Shipping & Receiving
- Forklift
- Hand tools
- Manufacturing

## Certifications and Licenses

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### **Driver's License**

### **Certified Forklift Operator**

## Additional Information

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I enjoy working, working with my hands and jobs that make me have to solve problems and accomplish tasks. Professionally, I am open to most labor positions. I am a very thorough teacher and a very quick learner as well. My common sense is above average and I am more mechanically inclined than an average person.